

DATE: _____

**EUROCONTROL SWITCHGEAR CORP.
UNIT 619 GTP2, PIONEER HIGHLANDS,
PIONEER ST. 1550 MANDALUYONG CITY**

**Attention : MR. REI CARLO D. FLORES
Country Manager**

Re : LETTER OF INTENT

Gentlemen:

This has reference to our desire to be appointed as Dealer of your READYGO BATTERY PRODUCT.

In this connection, we respectfully submit herewith our Letter of Intent with the following details of our Company:

PRODUCT APPLYING FOR: _____

INTENDED LOCATION/ADDRESS OF STORE: _____

APPLICANTS NAME: _____

NAME OF COMPANY: _____

ADDRESS OF COMPANY: _____

CONTACT NUMBERS : _____

EMAIL ADDRESS: _____

We are attaching herewith our Documents for your reference (please check submitted documents;

A. FOR PERSONAL APPLICANTS

--- Copy 2 Valid ID's of Applicant, (ie SSS, Voters ID, Passport, Driver's Licence, PRC)

___ Barangay Certificate of Residency

___ NBI Clearance

Letter of Intent

- ___ Police Clearance
- ___ ITR
- ___ Bank References

B. FOR COMPANY APPLICANTS

- ___ SEC Registration or DTI Registration
- ___ Incorporation Papers, By-Laws and Articles of Partnerships/ Incorporation
- ___ Audited Financial Statement for the last 3 years with Balance Sheet/Profit and or Loss Statement
- ___ ITR
- ___ Business/Mayors Permit
- ___ BIR Certificate (BIR Form 2302)
- ___ Government Permit/Accreditation/ Certificate ___DOLE ___SSS
- ___ ___ Others (specify)_____
- ___ Secretary Certificate to apply ReadyGo Dealership

C. APPLICATION FOR DEALERSHIP

- ___ Application for Dealership Form

D. SKETCH OF PROPOSED LOCATION WITH COMPLETE ADDRESS AND LANDMARK. (You may use another sheet of paper)

This is to confirm the authenticity of our intention to be the Dealer of ReadyGo Battery and that all documents submitted are true and correct.

For any queries please do not hesitate to contact us at _____.

Very Truly yours,

Applicant's Name and Signature

Letter of Intent